

The Allyn House Website Privacy Policy

This privacy notice discloses the privacy practices for www.allynhouseinnauvoo.com. This privacy notice applies solely to information collected by this web site. It will notify you of the following:

1. What personally identifiable information is collected from you through the web site, how it is used and with whom it may be shared.
2. What choices are available to you regarding the use of your data.
3. The security procedures in place to protect the misuse of your information.
4. How you can correct any inaccuracies in the information.
5. How policy changes will be communicated.

Information Collection, Use, and Sharing

We are the sole owners of the information collected on this site. We only have access to collect information that you voluntarily give us via the web site, email or direct contact from you. We do not and will not sell, rent or share this information with anyone. Information we collect at time of web site purchase: **Your name, address, telephone, credit card number, shipping address if different from your own.**

We will use the information you provide to us to respond to you regarding the items you want to purchase if need be, for billing purposes, and to ship the items to you. If we encounter any trouble processing an order, we'll use this information to contact you. We will not share your information with any third party outside of our organization, other than as necessary to fulfill your request, e.g. to ship an order. All of our employees are briefed and are aware of our privacy policy. Only one person has access to the full information and all credit card information is destroyed once your order has been sent, it is not kept on file in any form.

Unless you ask us not to, your order items, name, address and phone are on record for 4-5 months in case of question or in case any problem should arise.

Your Access to and Control Over Information

You may opt out of any future contact from us at any time. You can do the following at any time by contacting us via the email address or phone number given on our website:

- See what data we have about you, if any.
- Change/correct any we have about you.
- Have us delete any data we have about you.
- Express any concern you have about our use of your data.

Security

We take precautions to protect your information. When you submit sensitive information via the website, your information is protected both online and offline.

Wherever we collect sensitive information (such as credit card data), that information is encrypted and transmitted to us in a secure way. You can verify this by looking for a closed lock icon at the bottom of your web browser, or looking for “https” at the beginning of the address on the web page.

While we use encryption to protect sensitive information transmitted online, we also protect your information offline. Only employees who need the information to process your order are granted access to personally identifiable information. The computer in which we store personally identifiable information are kept in a secure environment. As soon as your order is shipped, your information is deleted from the computer. Your credit card information is not stored on the computer or on a hard copy, only your name, address, phone and order items are filed on a hard copy for the above mentioned 4-5 months.

Changes

We may need to make changes to this privacy notice from time to time. You may check back on this page at any time to see our current policy.

If you feel that we are not abiding by this privacy policy, you should contact us immediately via telephone at 217-453-2204.